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# National Framework for Penalty Notices

*(Department for Education, with effect from 19<sup>th</sup> August 2024)*

<https://www.gov.uk/government/publications/working-together-to-improve-school-attendance>

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## 1 First Offence

- The first time a Penalty Notice is issued for Term Time Leave or Irregular Attendance, the amount will be:
- £160 per parent, per child if paid within 28 days (paid directly to the Local Authority).
- Reduced to £80 per parent, per child if paid within 21 days.

## 2 Second Offence (within 3 years)

- The second time a Penalty Notice is issued for Term Time Leave or Irregular Attendance, the amount will be:
- £160 per parent, per child to be paid within 28 days (paid directly to the Local Authority).
- No reduced rate will be offered.

## 3 Third Offence and any further offences (within 3 years)

- The third time an offence is committed for Term Time Leave or Irregular Attendance, a Penalty Notice will not be issued and the case will be presented to the Magistrates' Court.
- Magistrates' fines can be up to £2500 per parent, per child.
- Cases found guilty in Magistrates' Court can show on a parent's future DBS certificate, due to failure to safeguard a child's education.

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**10 sessions (5 days) of unauthorised absence in a 10-week period**  
Penalty Notice Fines will be considered by the Local Authority when there have been 10 sessions of unauthorised absence in a 10-week period.

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